

**OFFICE USE ONLY**

Subdivision # \_\_\_\_\_

Date \_\_\_\_\_

**TOWN OF BLACKSBURG****SUBDIVISION PLAT REVIEW APPLICATION**

This application and accompanying information must be submitted in full before the subdivision request can be reviewed by staff or referred to the Planning Commission for consideration. Please contact the Planning and Engineering Department at (540) 961-1126 for application deadline and questions.

Subdivision Name: \_\_\_\_\_

a. Location: \_\_\_\_\_

b. Size of Site: \_\_\_\_\_

c. Number of Lots: \_\_\_\_\_

Name of Property Owner(s): \_\_\_\_\_

Address of Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

(to whom comments will be sent)

Fax: \_\_\_\_\_

Project Engineer (if different from applicant): \_\_\_\_\_

Zoning District of Site: \_\_\_\_\_

**Request Review of:**

- Concept Plan \_\_\_\_\_
  - 2 blue line copies of plat \_\_\_\_\_
  - No fee required \_\_\_\_\_
- Preliminary Plat \_\_\_\_\_
  - Minor Subdivision (1-5 lots) \_\_\_\_\_
    - 4 blue line copies of plat \_\_\_\_\_
  - Review fee \_\_\_\_\_
    - \$50/plat plus \$10/lot \_\_\_\_\_
  - Major Subdivision (6+ lots) \_\_\_\_\_
    - 36 blue line copies of plat \_\_\_\_\_
  - Review fee \_\_\_\_\_
    - 6-10 lots \$100/plat plus \$10/lot \_\_\_\_\_
    - 11 + lots \$150/plat plus \$10/lot \_\_\_\_\_
  - Name and address for adjacent property owners and properties across the street \_\_\_\_\_
  - First class postage costs for mailing notices \_\_\_\_\_

- Final Plat
  - 4 blue line copies of plat \_\_\_\_\_
  - Review fee is not required unless no preliminary plat has been filed \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

DATE: \_\_\_\_\_

For official Use Only:

Accepted \_\_\_\_\_ Rejected \_\_\_\_\_ Date \_\_\_\_\_

(The agent must accept or reject application within 15 days)

Reason for rejection \_\_\_\_\_

\_\_\_\_\_